



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

Kirk Cole
INTERIM COMMISSIONER

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November 2, 2015

James Jones
915 Jones Street
Bridge City, Texas, 77611

Dear James Jones,

It is my pleasure to announce your appointment to the Emergency Medical Services Committee, term expiring December 31, 2018. The function of this committee is to review pertinent issues and make recommendations to the Governor's EMS and Trauma Advisory Council (GETAC) who, in turn, may make recommendations to the Texas Department of State Health Services (DSHS). Committee meetings are held quarterly, usually in conjunction with the GETAC meetings. However, additional committee meetings may be called as needed. On occasion, specific Committee meetings are combined to address specific issues.

Your appointment will be announced at the respective committee meeting held in conjunction with the GETAC meeting on Sunday, November 22, 2015 in Dallas at the Kay Bailey Hutchinson Convention Center (650 South Griffin Street, Dallas, Texas). Although your first official meeting is scheduled for February 10 – 12, 2016 in Austin, you are strongly encouraged to attend the new committee member orientation session on Monday, November 23 from 10:00 – 11:30am in Dallas at the Kay Bailey Hutchinson Convention Center. Please note that committee members will not be reimbursed for their expenses to participate in these meetings.

All information regarding GETAC, including procedural rules, meeting dates, and lists of committee memberships, is posted on the Office of EMS/Trauma System's web site at: <http://www.dshs.state.tx.us/emstraumasystems/governor.shtm>. If you have any questions, please contact the Office at 512/834-6700 or myself. My direct office number is (281) 997-5851.

Please be aware that Senate Bill 286 of the 79th Texas Legislature requires all members of independent boards, committees, or councils (including GETAC), who were appointed on or after January 1, 2006, to complete training in the requirements of the Open Meetings Act and the Public Information Act, within 90 days of their appointments: http://www.oag.state.tx.us/opinopen/og_training.shtml. Please complete the two trainings and forward copies of their certificates to the DSHS Office of EMS/Trauma Systems via facsimile (512-834-6736) or electronically to colin.crocker@dshs.state.tx.us. GETAC committee members who have been re-appointed and already have copies of the two training certificates on file with DSHS **are not** required to take the trainings again. Failure to complete this requirement will prevent you from participating in the Committee meetings as a member of the Committee.

We greatly appreciate your willingness to serve the EMS/trauma systems community in this manner and look forward to a productive working relationship with you. It means a lot that you are willing to participate in making our great state safer and better prepared to respond to acute illness and injury.

Thank you. We all look forward to working with you this next year...

Sincerely,

Handwritten signature of Vance Riley in black ink.

Vance Riley, Chair
Governor's EMS and Trauma Advisory Council

Handwritten signature of Dudley Wait in black ink.

Dudley Wait, Chair
EMS Committee